

PRIVACY POLICY

At **3rd Eye Advisory Pty Ltd**, we respect your privacy. Through our policy we are committed to safeguarding your privacy. Our policy outlines the process of collection of your Personal Information and how it is dealt with.

3rd Eye Advisory Pty Ltd is bound by the Privacy Act 1988 (Cth) (the Privacy Act), including the Australian Privacy Principles (APPs) and any relevant privacy code registered under the Privacy Act.

A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Federal Privacy Commissioner at www.privacy.gov.au.

PERSONAL INFORMATION AND PURPOSE OF COLLECTING

YOUR PERSONAL INFORMATION

Primary purpose of collecting your Personal Information is for providing our services to you, providing information to our clients and marketing. We may also use your Personal Information for secondary purposes closely related to the primary purpose, in circumstances where you would reasonably expect such use or disclosure. We also collect your personal information to make you aware of new and additional products, services and opportunities available to you. You may unsubscribe from our mailing/marketing lists at any time by contacting us in writing.

Personal Information is information or an opinion that identifies an individual. Examples of Personal Information we collect include: names, addresses, email addresses, phone and facsimile numbers.

This Personal Information is obtained in many ways including meetings, correspondence, by telephone and facsimile, by email, via our website www.3rdeyeadvisory.com.au, from your website, from media and publications, from other publicly available sources and from third parties. We don't guarantee website links or policy of authorised third parties.

When we collect Personal Information we will, where appropriate and where possible, explain to you why we are collecting the information and how we plan to use it.

SENSITIVE INFORMATION

Our policy is that we do not collect sensitive information about our clients or prospective clients. If any of our clients or prospective clients elects to provide us with

any sensitive personal information, we will take all reasonable steps to ensure that the sensitive information is securely protected.

THIRD PARTIES

Where reasonable and practicable to do so, we will collect your Personal Information only from you. However, in some circumstances we may be provided with information by third parties. In such a case we will take reasonable steps to ensure that you are made aware of the information provided to us by the third party.

We encourage our users to be aware, when they leave our website, to read the privacy statements of each and every website that collects personal identifiable information.

COOKIES

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

DISCLOSURE OF PERSONAL INFORMATION

Your Personal Information may be disclosed in a number of circumstances including the following:

- Third parties such as referral partners or other contracted service providers where you consent to the use or disclosure. These third parties maybe located overseas (e.g. Europe or Asia); and
- Where required or authorised by law.
- If there is a change of control in our business or a sale or transfer of business assets, we reserve the right to transfer to the extent permissible at law our user databases, together with any personal information and non-personal information contained in those databases. This information may be disclosed to a potential purchaser under an agreement to maintain confidentiality. We would seek to only disclose information in good faith and where required by any of the above circumstances.

SECURITY OF PERSONAL INFORMATION

Your Personal Information is stored in a manner that reasonably protects it from misuse and loss and from unauthorized access, modification or disclosure. If we engage the services of other providers to assist in the physical and electronic storage of this information, details of these providers will be available on written request.

When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your Personal Information. However, most of the Personal Information is or will be stored in client files which will be kept by us for a minimum of 7 years.

ACCESS TO YOUR PERSONAL INFORMATION

You may request details of Personal Information we hold about you in accordance with the provisions of Privacy Act 188 (Cth). If you wish to access your Personal Information, please contact us in writing.

3rd Eye Advisory Pty Ltd will not charge any fee for your access request, but may charge an administrative fee for providing a copy of your Personal Information.

In order to protect your Personal Information we may require identification from you before releasing the requested information.

We reserve the right to refuse to provide you with information that we hold about you, in certain circumstances set out in the Privacy Act

SECURITY OF YOUR PERSONAL INFORMATION

While we take all the precautionary measures, we can not assure you that the personal information that we collect will not be disclosed in a manner that is inconsistent with this Policy. The transmission and exchange of information is carried out at your own risk.

It is an important to us that your Personal Information is up to date. We will take reasonable steps to make sure that your Personal Information is accurate, complete and up-to-date. If you find that the information we have is not up to date or is inaccurate, please advise us as soon as practicable so we can update our records and ensure we can continue to provide quality services to you.

CHANGES TO POLICY

This Policy may change from time to time and is available on our website. Please check back from time to time to review our Privacy Policy.

PRIVACY POLICY COMPLAINTS AND ENQUIRIES

If you have any queries or complaints about our Privacy Policy please contact us at:

3rd Eye Advisory Pty Ltd
8, Kingia Way, Canning Vale
WA 6155
P: 0406 380 530